



**KWAME NKURUMAH UNIVERSITY OF SCIENCE AND
TECHNOLOGY
(KNUST)**

NATIONAL COMPETITIVE TENDERING

IFT NO.: AS/KNUST/GD/0082/2021

***TENDER EVALUATION REPORT AND
RECOMMENDATIONS FOR AWARD OF CONTRACT FOR
PROCUREMENT OF 1 NO. 4 X 4 CROSS COUNTRY
STATION WAGON VEHICLE FOR THE TRANSPORT
RESEARCH AND EDUCATION CENTRE (TRECK),
KNUST***

S/NO. 2

SEPTEMBER, 2021

TABLE OF CONTENTS

| <u>SECTION</u> | | <u>PAGE</u> |
|----------------|--|-------------|
| 1 | Introduction..... | 3 |
| 2 | Standard Evaluation Forms..... | 4 |
| 3 | Method of Evaluation..... | 5 |
| 4 | Recommendation for Award of Contract..... | 6 |
| 6 | Standard Evaluation Forms for Items Being Evaluated..... | 7 |
| 7 | Annexes..... | 28 |
| | a. Register of Attendance at Tender Opening (for Tenderers' Representatives) | |
| | b. Register of Attendance at Tender Opening (for KNUST Staff) | |
| | c. Tender Opening Recordings | |
| | d. Register of Tender Submissions | |
| | e. Advertisement | |
| | f. List of Tenderers Who Purchased Tender Document | |
| | g. Addendum | |

1.0 INTRODUCTION

1.1 The Kwame Nkrumah University of Science and Technology (KNUST) intends to apply part of its budgetary allocations to fund payments under the contract for the Procurement of 1 No. 4 X 4 Cross Country Station Wagon Vehicle for the Transport Research and Education Centre (TRECK), KNUST for which an invitation for tender was issued on 19th July, 2021 in the Daily Graphic (copy attached).

1.2 The Kwame Nkrumah University of Science and Technology (KNUST) issued the tender document through National Competitive Tendering under the guidelines of the Public Procurement Act, 2003 (Act 663) as amended for Supply of the underlisted item:

| No. | Description | Quantity |
|-----|---|----------|
| 1. | 4 X 4 Cross Country Station Wagon Vehicle | 1 No. |

1.3 The submission and closing of tenders was at 10:00am GMT on 6th August, 2021.

1.4 Tenders were opened at 10:00am on Friday, 6th August, 2021 at the Great Hall Conference Room, KNUST in the presence of tenderer's representatives who chose to attend.

1.5 At the tender opening, total tender prices, availability of Tender Securities and other information on eligibility were announced as shown in the attachments.

1.6 The list of tenders received is shown in **Table 1- Record of Tender Prices at Opening** for items being evaluated.

2.0 STANDARD EVALUATION FORMS

An Evaluation Panel was set up to evaluate and make recommendations for the award of contract. The Panel used the following **Standard Evaluation Forms**, as issued in the Public Procurement Act, 2003 (Act 663).

- a) **Table 1-** Record of Tender Prices at Opening
- b) **Table 2-** Preliminary Examination of Tenders
 - Table 2a-** Commercial Responsiveness
 - Table 2b-** Technical Responsiveness
- c) **Table 3-** Substantially Non-responsive Tenders-
- d) **Table 4-** Correction, Conversion and Adjustment of Tender Prices
- e) **Table 5-** Exchange Rate (**Not applicable**)
- f) **Table 6A-** Currency Conversion (Multiple Currencies) (**Not Applicable**)
- g) **Table 6B-** Currency Conversion (Single Currency) (**Not Applicable**)
- h) **Table 7-** Additions, Unconditional Discounts
- i) **Table 8A-** Domestic Preference for Goods (**Not Applicable**)
- j) **Table 8B-** Domestic Preference for Works (**Not Applicable**)
- k) **Table 9-** Postqualification
- h) **Table 10-** Proposed Contract Award

3.0 METHOD OF EVALUATION

The Evaluation Panel adopted a two-stage evaluation method in identifying the lowest evaluated responsive tenderer. These were Preliminary Examination under **Table 2** and Detailed Price Examination under **Tables 4 & 7**.

3.1 **Preliminary Examination**

3.1.1 The following details were verified to ascertain their correctness.

- i. Signed Tender Form
- ii. Delivery Period
- iii. Cost, Insurance, Paid (CIP) KNUST, Kumasi.
- iv. Responsiveness to the Technical Specifications
- v. Other conditions indicated in the Invitation to Tenders

3.1.2 The information available in each tender was verified to identify and eliminate those which were found to be incomplete, invalid or substantially non-responsive to the terms and conditions in the tender document.

3.1.3 The findings were summarised on **Table 2**. A "**Yes**" stands for tenders which have met the terms and conditions requested for in the tender document, while a "**No**" stands for non compliance.

3.1.4 Tenders with deviations from the minimum conditions were declared non responsive (**Refer to Tables 2a and 2b**). Those tenders declared responsive in **Table 2** were passed on to **Tables 2a and 2b**, and then to **Tables 4 and 7** for Detailed Examination.

3.2 Detailed Examination

3.2.1 Under detailed examination price verification was carried out to identify discrepancies between unit and total prices. Corrections were made accordingly on Table 4. Where additions are detected in the tenders, Table 7- Additions, Unconditional Discounts is applied.

4.0 RECOMMENDATION FOR AWARD OF CONTRACT

On the basis of the evaluation (outlined in this Report), which was carried out in accordance with the Tender Document, we recommend accepting the tender for the lowest evaluated responsive tenderer and which has been determined as qualified and capable of performing the Contract below.

Standard Tender Evaluation Forms
For

**PROCUREMENT OF 1 NO. 4 X 4 CROSS COUNTRY STATION WAGON VEHICLE FOR
THE TRANSPORT RESEARCH AND EDUCATION CENTRE (TRECK), KNUST**

S/NO. 2

Summary Evaluation Data & Award Recommendations






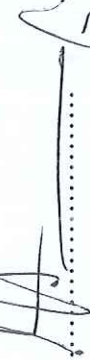

1. Project Name: S/No. 2: Procurement of 1 No. 4 X 4 Cross Country Station Wagon Vehicle for the Transport Research and Education Centre (TRECK), KNUST.
2. Contract Name: S/No. 2: Procurement of 1 No. 4 X 4 Cross Country Station Wagon Vehicle for the Transport Research and Education Centre (TRECK), KNUST.
3. Contract Number: IFT NO.: AS/KNUST/GD/0082/2021
4. Tender Opening Date: 6th August, 2021 at 10:00 Hours GMT

5. TENDER EVALUATION SUMMARY

| No. | Tenderer | Read Out Tender Price | Converted To Common Currency | Substantially Responsive (Yes or No) | Evaluated Tender Price | Rank | Remarks |
|-----|----------------------------|-----------------------|------------------------------|--------------------------------------|------------------------|-----------------|-----------------------------|
| 1. | Ronor Motors Limited | GH¢446,250.00 | GH¢ | NO | N/A | N/A | Not Commercially Responsive |
| 2. | Vesterline Company Limited | GH¢460,300.00 | GH¢ | YES | GH¢460,300.00 | 1 ST | |

3. The lowest evaluated tenderer has been determined to be qualified and capable of performing the contract.
4. On the basis of the evaluation (outlined in the attached Report), which was carried out in accordance with the Tender Documents, we recommend accepting the tender of the lowest evaluated tenderer, **Vesterline Company Limited, Accra**, which has been determined as qualified and capable of performing the Contract for the Procurement of 1 No. 4 X 4 Cross Country Station Wagon Vehicle for the Transport Research and Education Centre (TRECK), **KNUST** at a contract price of **GH¢460,300.00** to be delivered within 12 weeks after signing of contract.

EVALUATION PANEL

| Name | Designation | Signature | Date |
|---------------------------|-----------------------|---|------------|
| Dr. Joshua Ampoko | Chairman |  | 08/09/2021 |
| Edward Nketia-Aseanta | Director, Procurement |  | 08/09/2021 |
| Daniel Kumi Djan | Gen Adm. |  | 08/05/2021 |
| Godwin Boakye Antwi | Budget Officer |  | 8/9/2021 |
| Dr. Anthony Ayei-Agyemang | Transport-Engineer |  | 08/09/2021 |
| Isaac Bekku | DR (LEGAL) |  | 08/09/2021 |
| IN ATTENDANCE | | | |
| Amos Abo Eghan | Accountant TRFEC |  | 08/09/2021 |

FORM 1

Project: S/No. 2: Procurement of 1 No. 4 X 4 Cross Country Station Wagon Vehicle for the Transport Research and Education Centre (TRECK), KNUST.

Contract: S/No. 2: Procurement of 1 No. 4 X 4 Cross Country Station Wagon Vehicle for the Transport Research and Education Centre (TRECK), KNUST.

The following tenders were received by the tender closing deadline fixed at 10:00 Hours GMT on 6th August, 2021 and were immediately opened thereafter.

Table 1. Record of Tender Prices (as read out) at Opening

| No | Tenderer Identification | | | Read-Out Tender Prices | | Modifications or Comments or Discounts |
|-----|----------------------------|-----------------------------|-------------|------------------------|------------|--|
| | Name | Address | Nationality | Currency | Amounts | |
| (a) | (b) | (c) | (d) | (e) | (f) | (g) |
| 1. | Ronor Motors Limited | P. O. Box TN 2234, Accra | Ghanaian | GH¢ | 446,250.00 | Nil |
| 2. | Vesterline Company Limited | P. O. Box DS 1211, Accra | Ghanaian | GH¢ | 460,300.00 | Nil |

Table 2. Preliminary Examination

| No. | Tenderer | Verification* | Eligibility** | Tender Security*** GH¢10,000.00/ TSD | Completeness of Tender**** | Substantial***** Responsiveness | Acceptance for Detailed Examination |
|-----|-------------------------------|---------------|---------------|--|-------------------------------|------------------------------------|---|
| | (a) | (b) | (c) | (d) | (e) | (f) | (g) |
| 1. | Ronor Motors Limited | NO | YES | YES | YES | NO | NO |
| 2. | Vesterline Company Limited | YES | YES | YES | YES | YES | YES |

* Signed Tender Form & Price Schedule; Power of Attorney; and Manufacturer's Authorisation

** Valid Business Registration Certificate; VAT Registration Certificate; Valid SSNIT Clearance Certificate; Valid Tax Clearance Certificate; and Public Procurement Authority's Suppliers Registration Receipt/Certificate

***Tender Security of GH¢10,000.00/Tender Securing Declaration (TSD); from a recognized Bank or Insurance Company; valid 28 days beyond tender validity date.

**** No partial tenders; No Erasures, additions or other changes not initialed; No missing pages in the original tender; Qualification Information provided

*****No price variation from original; No different specifications from original; No phasing of contract.

Table 2 (a). Preliminary Examination (Commercial Responsiveness)

| No. | Tenderer | Delivery Period (12 Weeks after contract signing) | Payment Terms (Payment after delivery) | Tender Validity Period (150 Days) | Audited Accounts (2019 & 2020) | List of at least 3 users who have purchased similar items in the last 2 years | Aftersales Service Facility for Initial 2 Years of Operation | INCOTERMS [Delivery to Site - CIP] | Commercially Responsive (YES/NO) | Acceptance for Detailed Examination |
|-----|----------------------------|--|---|--------------------------------------|-----------------------------------|---|--|------------------------------------|-------------------------------------|-------------------------------------|
| | (a) | (b) | (c) | (d) | (e) | (f) | (g) | (h) | (j) | (k) |
| 1. | Vesterline Company Limited | YES | YES | YES | YES | YES | YES | YES | YES | YES |

Table 2 (b). Preliminary Examination (Technical Responsiveness)

S/No. 2: Procurement of 1 No. 4 X 4 Cross Country Station Wagon Vehicle for the Transport Research and Education Centre (TRECK), KNUST.

| Quantity Required | Minimum Specifications Required | Offered Specification |
|-------------------|--|----------------------------|
| | PRINCIPAL FEATURES SOUGHT: | Vesterline Company Limited |
| 1 No. | 4 X 4 Cross Country Station Wagon Vehicle | Comply |
| | BASE FEATURES: | |
| | 6-Speed Automatic Transmission | Comply |
| | Leather accented seats | Comply |
| | Cool box | Comply |
| | 14-speaker audio system | Comply |
| | Panoramic and Multi-Terrain Monitor | Comply |
| | Blind Spot Monitor | Comply |
| | Rear Cross Traffic Alert | Comply |
| | 12 Volt Power Outlet | Comply |
| | Dual Front Airbag Package | Comply |
| | Airbag Knee Driver | Comply |
| | Anti-lock Braking | Comply |
| | Air Conditioning | Comply |
| | Adjustable Driver Seat | Comply |
| | Adjustable Steering Wheel - Tilt & Telescopic | Comply |
| | Ambient Temperature Display | Comply |
| | AUX/USB Input Socket | Comply |
| | Body Coloured Bumpers | Comply |
| | Bottle Holders - Front and Rear | Comply |
| | Cruise Control Intelligent | Comply |
| | Cup Holders - Front and Rear | Comply |
| | Centre Console Box - Multi-purpose | Comply |
| | Central Locking Remote Control | Comply |
| | Cloth Trim | Comply |
| | Digital Clock | Comply |
| | Diff Locks | Comply |
| | Door Pockets - Front and Rear | Comply |
| | Electronic Brake Force Distribution | Comply |
| | Grab Handles - Front and Rear | Comply |
| | Headrests - Adjustable on All Seats | Comply |
| | Head Airbags | Comply |
| | Hill Descent Control | Comply |
| | Hill Holder | Comply |
| | Collision Warning- Full Auto Brake | Comply |
| | Autonomous Emergency Braking | Comply |

| | PRINCIPAL FEATURES SOUGHT: | Vesterline Company Limited |
|--|---|----------------------------|
| | Pedestrian Recognition | Comply |
| | Satellite Navigation | Comply |
| | LED Headlights | Comply |
| | High Mounted Rear Stop Light | Comply |
| | Illuminated - Entry/Exit with Delayed Fade | Comply |
| | Illuminated Glove Box Compartment | Comply |
| | Engine Immobiliser | Comply |
| | Intermittent Wipers - Variable | Comply |
| | Luggage/Cargo Area Light(s) | Comply |
| | Low Fuel Warning | Comply |
| | Lockable Glove Box Compartment | Comply |
| | Multi-Function Control Screen | Comply |
| | Multi-Function Steering Wheel | Comply |
| | Mobile Phone Connectivity | Comply |
| | Map/Reading Lights - Front | Comply |
| | Power Mirrors With Indicators | Comply |
| | Power Steering | Comply |
| | Power Windows | Comply |
| | FM/AM/DVD/MP3 compatible Radio CD player with auxiliary input/USB, Bluetooth Phone connectivity | Comply |
| | Remote Fuel Lid Release | Comply |
| | Rear Spoiler | Comply |
| | Reversing Camera | Comply |
| | Rear Wiper/Washer | Comply |
| | Seatbelts - Height Adjustable Front Seats | Comply |
| | Seatbelts - Load Limiters Front Seats | Comply |
| | Seatbelts - Lap/Sash for All Seats | Comply |
| | Seatbelts - Pre-tensioners Front Seats | Comply |
| | Side Front Air Bags | Comply |
| | Split Fold Rear Seat | Comply |
| | Sunglass Holder | Comply |
| | Seatback Pockets - Front Seats | Comply |
| | Side Steps | Comply |
| | Sun visors with Vanity Mirrors & Illumination | Comply |
| | Spare Wheel - Full Size Alloy Wheel | Comply |
| | Steering Wheel - Urethane Type | Comply |
| | Trip Computer | Comply |
| | Traction Control System | Comply |
| | Vehicle Stability Control | Comply |
| | 12 volts. All electrical components tropicalized | Comply |
| | Heavy duty battery (specify rating, Ah) | Comply |
| | Heavy duty alternator (specify rating, Kw) | Comply |
| | Exterior lights and indicators to conform with Ghanaian regulations | Comply |
| | Hazard warning light | Comply |

| | PRINCIPAL FEATURES SOUGHT: | Vesterline Company Limited |
|--|---|----------------------------|
| | 2-speed electric windshield wiper with intermittent feature and electric windshield washer | Comply |
| | Full tropicalized ventilation and Two (2) zone Air Conditioner (Front and Back Controls) | Comply |
| | DIMENSIONS: | Comply |
| | Overall height: 1890mm | Comply |
| | Overall length: 4930mm | Comply |
| | Overall width: 1885mm | Comply |
| | Ground clearance unladen: 220mm | Comply |
| | Wheelbase: 2790mm | Comply |
| | Kerb weight: 2425kg | Comply |
| | Turning circle: 11.6m | Comply |
| | Rear track: 1585mm | Comply |
| | Front track: 1585mm | Comply |
| | Gross trailer weight braked: 2500kg | Comply |
| | ENGINE: | |
| | Diesel 4 Stroke, 4 Cylinders In-Line, Turbo aspiration | Comply |
| | Engine Capacity 2755cc | Comply |
| | Number of cylinders: DT4 | Comply |
| | Fuel type: Diesel | Comply |
| | Fuel tank capacity: 150L | Comply |
| | Fuel consumption: 8L/100km (combined) | Comply |
| | Maximum torque: 450Nm | Comply |
| | Maximum power: 130kW | Comply |
| | BRAKE SYSTEM | |
| | Dual circuit hydraulic system with vacuum booster | Comply |
| | Front brake: Ventilated disc brakes, Rear brakes; Ventilated disc | Comply |
| | Anti-Lock Brake System (ABS) | Comply |
| | Mechanical parking brake | Comply |
| | SUSPENSION: | |
| | Front suspension: Double wishbone, coil spring, gas damper, anti-roll bar | Comply |
| | Rear suspension: Multi-link system, coil spring, gas damper, antiroll bar | Comply |
| | ADDITIONAL FEATURES: | |
| | Air Con + Climate Control Multi Zone | Comply |
| | Adaptive Damping Control | Comply |
| | Alarm System/Remote Anti-Theft | Comply |
| | 18 Inch Alloy Wheels | Comply |
| | Colour finish to be determined by the client. Bidder to specify colour and trim options available | Comply |
| | Body Coloured Exterior Door Handles | Comply |
| | Body Coloured Exterior Mirrors | Comply |
| | CD with 6 CD Stacker | Comply |

| | PRINCIPAL FEATURES SOUGHT: | Vesterline Company Limited |
|--|--|-----------------------------------|
| | MISCELLANEOUS: | |
| 1 Set | Rechargeable fire extinguisher | Comply |
| 1 Set | Warning triangle | Comply |
| 1 Set | First Aid Kit | Comply |
| 1 Set | Heavy duty vehicle jack, wheel spanner and all accessories | Comply |
| 1 Set | Makers standard toolkit | Comply |
| | Chassis: Ladder type box section preferred. Makers standard to be specified | Comply |
| | Protection against corrosion: Optimum and guaranteed protection is required. | Comply |
| | Operating manual in English | Comply |
| Please indicate the Brand and Model Number of the Vehicles you intend to supply | | Toyota Landcruiser Prado 2.8L DSL |
| Vehicle Warranty: 3 Years from date of Delivery or 100,000km whichever comes first. | | Comply |
| Country of Origin (specify) | | UAE |
| Delivery Period: 12 Weeks after award of contract | | Comply |
| Year of Manufacture: 2020/2021 | | 2021 |
| NB: Tenderer should have more than 3 branches across Ghana with well-equipped Service Centres | | Comply |
| Deviations From Minimum Technical Specifications | | Nil |
| Acceptance For Detailed Examination | | Yes |

Table 3. Substantially Non-responsive Tenders

| No | Tender | Reasons for Rejection |
|-----------|----------------------|---|
| 1. | Ronor Motors Limited | Ronor Motors Limited was disqualified during the Preliminary Examinations because the Firm provided a Distributor's Authorisation only instead of Manufacturer's Authorisation or Distributor's Certificate plus a copy of Manufacturer's Authorization obtained by the Distributor contrary to the requirement as specified in the Tender Documents. |
| | | |

FORM 4

Table 4 Corrections and Unconditional Discounts

| No. | Tenderer | Read-out Tender Price(s) | | Corrections | | | Corrected Tender Price(s) | Unconditional Discounts ² | | Corrected/ Discounted Tender Price |
|-----|----------------------------|--------------------------|------------|----------------------|------------------|-----------------------|---------------------------|--------------------------------------|-----------------|------------------------------------|
| | | Currency | Amount | Computational Errors | Provisional Sums | % | | Amount | | |
| | (a) | (b) | (c) | (d) | (e) | (f) = (c) + (d) - (e) | (g) | (h) | (i) = (f) - (h) | |
| 1. | Vesterline Company Limited | GH¢ | 460,300.00 | NIL | NIL | GH¢460,300.00 | NIL | NIL | GH¢460,300.00 | |

N/A FOR THIS TENDER

Table 5. Exchange Rates

Currency Used for Tender Evaluation:

Effective Date of Exchange Rate:

Authority or Publication Specified for Exchange Rate:

Note: Attach copy of exchange rates provided by specified authority or publication.

Table 6A. Currency Conversion (Multiple Currencies)

Specify Evaluation Currency: _____

N/A FOR THIS TENDER

| Tenderer (a) | Currency(ies) of Tender (b) | Corrected/Discounted Tender Price(s) (c) | Applicable Exchange Rate(s) ¹ (d) | Evaluation Currency | |
|---------------------|------------------------------------|---|---|---|--|
| | | | | Tender Price(s) $\text{€} = \text{€} \times (d)$ | Total Tender Price ² (f) |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Note: Columns *a*, *b* and *c* are from Table 4, columns *a*, *b* and *i*.

f Column *d* is from Table 5.

1 Column *f* is the sum of Tender prices in column *e* for each Tenderer.

Table 6B. Currency Conversion (Single Currency)

Specify Evaluation Currency: _____

N/A FOR THIS TENDER

| Tenderer | Corrected/Discounted Tender Price (in specified currency) <i>(b)</i> | Payment Composition ¹ | | Exchange Rate Used by Tenderer ¹ <i>(f)</i> | Amounts in Currency of Payment <i>(g) = e x (f)</i> | Exchange Rate for Evaluation ² <i>(h)</i> | Evaluation Currency | |
|------------|---|----------------------------------|---|---|--|---|---|----------------------------------|
| | | Currency of Payment <i>e</i> | Percent of Total Tender <i>(d)</i> | | | | Tender Prices <i>(i) = (g) x (h)</i> | Total ³ <i>(j)</i> |
| <i>(a)</i> | | | Amount in Evaluation Currency <i>e = (b) x (d)</i> | | | | | |
| | | | | | | | | |
| | | | | | | | | |

Note: Columns *a* and *b* are from Table 4, columns *a* and *i*.

¹ Columns *c*, *d*, and *f* are provided in the STDLW Appendix to Tender and in the (Form of) Contractor's Tender in the STDSW. Column *h* is from Table 5.

² Column *j* is the sum of Tender prices in column *e* for each Tenderer.

Table 7. Additions, Adjustments, and Priced Deviations

| No. | Tenderer | Corrected/Discounted Tender Price ¹ | Additions ² | Adjustments ² | Priced Deviations ² | Total Price |
|-----|----------------------------|--|------------------------|--------------------------|--------------------------------|-----------------------------|
| | (a) | (b) | (c) | (d) | (e) | (f) = (b) + (c) + (d) + (e) |
| 1. | Vesterline Company Limited | GH¢460,300.00 | NIL | NIL | NIL | GH¢460,300.00 |

Column *b* is from either Table 8, column *f* or Table 9, column *j*.

Each insertion in columns *c*, *d*, or *e* should be footnoted and explained in adequate detail, accompanied by calculations. Refer to paras. 6(e), 6(f), and 6(g) respectively of the Guidance Notes on Opening & Evaluation of Tenders.

Table 8A. Domestic Preference for Goods

Specify Evaluation Currency: _____

N/A FOR THIS TENDER

| Tenderer (a) | Domestic Preference Group ¹ (b) | Total Price ² (c) | Exclusions for Preference ³ (d) | Revised Total (e) = (c) - (d) | Prevailing Tariff (%) ⁴ (f) | Domestic Preference (%) ⁵ (g) | Preference Price ⁶ (h) | Total Comparison Price (i) = (c) + (h) |
|-----------------|---|---------------------------------|---|----------------------------------|---|---|--------------------------------------|---|
| | | | | | | | | |

¹ Column *b* refers to Groups A, B, or C, as indicated by Tenderer, subject to verification by the Evaluation Panel.

² Column *c* is from Table 7, column *f*. If the lowest total price is from a Group A or Group B Tenderer, it is the lowest evaluated Tenderer, and the remainder of the table need not be filled out. Columns *d* through *h* need to be filled out only for Group C Tenderers.

³ Column *d* is the sum of costs in columns *d* and *e* from Table 7 plus other costs incurred within Ghana. Footnotes should be provided to explain the significant components of column *d*.

⁴ Column *f* is the sum of duties and import taxes on the particular items or group of similar items as a percent of the CIF or CIP price. Refer to para. 7(a) of the Guidance Notes on Opening & Evaluation of Tenders.

⁵ Column *g* will be the smaller of 20 percent or the prevailing tariff in column *f*.

⁶ Column *h* for Group A Tenderers is zero. Group B Tenderers at this stage should no longer be compared. For Group C Tenderers, column *h* is the product of columns *e* and *g*.

Table 8B. Domestic Preference for Works
Specify Evaluation Currency: _____

N/A FOR THIS TENDER

| Tenderer | Domestic Preference Group ¹ (b) | Total Price ² (c) | Exclusions for Preference ³ (d) | Revised Total (e) = (c) - (d) | Preference 4 F | Total Comparison Price (g) = (c) + (f) |
|----------|---|---------------------------------|---|----------------------------------|-------------------|---|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

¹ Column b refers to Group A (eligible domestic Tenderers) or Group B (others) as indicated by Tenderer, subject to verification the Evaluation Panel.

² Column c is from Table 7, column f. If the lowest priced Tender is from a Group A Tenderer, it is the lowest evaluated Tenderer, and the remainder of the table need not be filled out.

³ Column d is the sum of costs in columns d and e from Table 7. An attachment should be provided to explain the significant components of column d. Columns d and e may be left blank for Group A Tenderers.

⁴ Column f for Group A Tenderers is zero. For Group B Tenderers, column f is 10 percent of column e.

Table 9. Postqualification

| Tenderer | Constitution or legal status of Tenderer | Total annual volume of supplies made in the last two years in GH¢: | Supplies performed as prime Supplier on works of similar nature and volume over the last two years. | Financial reports for the last one year | Names, addresses and telephone, telex, facsimile numbers and email addresses of banks that may provide references if contacted by the Purchaser. | Aftersales Service Support in line with ITT 15.3(b) of the tender document. | Information on current litigation in which the Tenderer is involved | Substantially Responsive/ ¹² Non-Responsive to Postqualification Criteria | Remarks |
|----------------------------|---|--|---|---|--|---|--|--|---------|
| VESTERLINE COMPANY LIMITED | 1. Place of registration: <i>Accra</i> 2. Date of registration: 27/08/2018 Principal place of business: <i>Accra</i> 4. Power of attorney of signatory of Tenderer: <i>Provided</i> | YES Provided | YES Provided | YES Provided | N/A | YES Provided | NO Not involved in any litigation since the company was established | Substantially Responsive to Postqualification Criteria | |

¹ List here all the Qualifying Criteria for Postqualification provided in the Tender Documents, which Tenderers must comply with them to be considered for Contract Award. For each criteria, indicate "yes" for satisfactory and "no" for unsatisfactory

² Give reason(s) for substantial responsiveness as footnote(s)

ANNEXES

- A. TENDER OPENING RECORD FORM
- B. TENDER OPENING MINUTES
- C. ATTENDANCE REGISTER—TENDERERS'
REPRESENTATIVES
- D. ATTENDANCE REGISTER—PURCHASER'S
REPRESENTATIVES
- E. REGISTER OF PURCHASE OF TENDER
DOCUMENTS
- F. COPY OF ADVERT
- G. ADDENDUM
- H. OTHERS


KWAME NKURUMAH UNIVERSITY OF SCIENCE AND TECHNOLOGY, KUMASI
TENDER OPENING CHECKLIST

DATE: 6TH AUGUST, 2021

TIME: 10:00 AM

PROCUREMENT METHOD:- NATIONAL COMPETITIVE TENDERING METHOD
 CONTRACT NAME: S/NO. 2: PROCUREMENT OF 1 NO. 4 X 4 CROSS COUNTRY STATION WAGON VEHICLE FOR THE TRANSPORT RESEARCH AND EDUCATION CENTRE, KNUST (TRECK);
 IFT NO.: AS/KNUST/GD/0082/2021

| NO. | TENDERER'S NAME | CERTIFICATES | | | | | | Tender Security / Tender Securing Declaration | TENDER SECURITY VALUE: GH¢10,000.00 | TENDER PRICE GH¢ | REMARKS |
|-----|---|-----------------|-----------------|-------------------|------------------------------|-----------------|---------------|---|--|------------------|---------|
| | | Document Signed | Value Added Tax | Registrar General | Public Procurement Authority | SSNIT Clearance | TAX Clearance | | | | |
| 1 | RONOR MOTORS GHANA LIMITED, P. O. BOX 17 2234, ACCRA | ✓ | ✓ | ✓ | 08/08/21 | 08/08/21 | ✓ | - | 446,250.00 | Tender secured | |
| 2 | VESTERLINE COMPANY LIMITED, P. O. BOX DS 1211, ACCRA | ✓ | ✓ | ✓ | 08/08/21 | 08/08/21 | ✓ | ✓ | 460,300.00 | Not selected | |
| 3 | | | | | | | | | | | |
| 4 | | | | | | | | | | | |
| KEY | | | | | | | | | | | |
| | | | | | | | | SSNIT | Social Security & National Insurance Trust | | |


 CHAIRMAN 06.08.2021


 SECRETARY 06/08/21

Disclaimer
 The University accepts and recognises the Tender Opening Checklist recorded by the Director of Procurement or his representative and duly signed by the Chairman and the Secretary. In an event of any discrepancies between the Tender Opening Checklist recorded by the Director of Procurement or his representative and Checklist recorded by an End User, the Checklist recorded by Director of Procurement or his representative shall reign supreme.



KWAME NKUMAH UNIVERSITY OF SCIENCE AND TECHNOLOGY, KUMASI

MINUTES OF TENDER OPENING - NCT HELD ON FRIDAY 6TH AUGUST, 2021 AT 10:00 AM AT THE GREAT HALL CONFERENCE ROOM, KNUST

PRESENT

- | | | |
|---|---|------------------|
| 1. Professor K. O. Boateng, Director, IDL | - | Chairman |
| 2. Mrs. Regina Nuako, General Administration | - | Member |
| 3. Mr. E. Nketia-Asante, Procurement Director | - | Member/Secretary |

IN ATTENDANCE

- | | | |
|---|---|--------------------|
| 1. Prof. Wilson A. Agyare | - | Dean of Students |
| 2. Prof. Daniel Ansong | - | Sch. of Medicine |
| 3. Nana Osei Bonsu | - | Transport Dept. |
| 4. Mr. Samuel Sessah | - | SRC |
| 5. Ms. Lily Ogyiri | - | Internal Audit |
| 6. Mr. Aning-Kyeremeh Augustine, Recorder | - | Procurement Office |
| 7. Ms. Bernice A. Barfi | - | Procurement Office |
| 8. Mr. Daniel Boakye-Yiadom | - | Procurement Office |

TENDERERS

1. Ronor Motors Ghana Limited, P.O. Box TN 2234, Accra
2. Vesterline Company Limited, P.O. Box DS 1211, Accra
3. IPMC Limited, P.O. Box AN 7617, Accra
4. Fairgreen Limited, P.O. Box GP 579, Accra
5. Accu Computers Limited, P.O. Box AN 1532, Accra
6. Thom Acheampong Ventures, P.O. Box 5187, Kumasi

1) OPENING

Professor K. O. Boateng, the Chairman, called the meeting to order and asked Mrs. Monica to lead the meeting in opening prayer at 10.05 AM. He welcomed the Committee Members, User Units Reps, and Tenderers present.

Quoting from Section 56 of the Public Procurement Act, Act 663, and the Chair explained that the rationale for the meeting was to ensure adherence to the tenets of the Procurement Act regarding Tender Opening, to forestall transparency, fairness, and integrity of the process.

The Chair informed participants, especially the tenderers that the exercise was not intended to award contracts, but only intended to serve as a data collection, to pave way for formal evaluation later.

2) MAIN BUSINESS

The Chair asked the Representative of Director of Procurement to lead the Tender Opening, in the spirit of fairness, transparency and in compliance with all the tenets of the law.

The Tenders opened were National Competitive, as advertised in the Daily Graphic of Monday, July 19, 2021 and at the time and date stated in the Tender Documents.

2.1 NATIONAL COMPETITIVE TENDERING METHOD

- a. S/NO 1: Procurement of 3 No. Seater Buses for the School of Medicine and Dentistry; Faculty of Allied Health Sciences and Students' Representative Council, KNUST- AS/KNUST/GD/0008/2021

The following Two (2) out of the Three (3) companies submitted tenders with their respective prices:

| Tenderer's Name | Tender Price GH¢ |
|--|---------------------|
| 1. Ronor Motors Limited, P.O. Box TN 2234, Accra | 1,544,025.00 |
| 2. Vesterline Company Limited, P.O. Box DS 1211, Accra | 1,557,363.00 |

- b. S/NO. 2: Procurement of 1 No. 4 x 4 Cross Country Station Wagon Vehicle for the Transport Research and Education Centre (TRECK), KNUST - AS/KNUST/GD/0082/2021

The following Two (2) out companies submitted tenders with their respective prices:

| Tenderer's Name | Tender Price GH¢ |
|--|---------------------|
| 1. Ronor Motors Limited, P.O. Box TN 2234, Accra | 446,250.00 |
| 2. Vesterline Company Limited, P.O. Box DS 1211, Accra | 460,300.00 |

- c. S/NO. 3: Procurement of 35 No. Desktop Computers for the Center for Applied Research and Innovation in Supply Chain-Africa (CARISCA), KNUST - AS/KNUST/GD/0019/2021

The following Three (3) out of the Four (4) companies submitted tenders with their respective prices:

| Tenderer's Name | Tender Price GH¢ |
|--|---------------------|
| 1. IPMC Limited, P.O. Box AN 7617, Accra | 265,040.11 |
| 2. Fairgreen Limited, P.O. Box GP 579, Accra | 273,664.78 |
| 3. Accu Computers Limited, P.O. Box AN 1532, Accra | 276,426.80 |

- d. S/NO. 4A: Procurement of 35 No. Uninterrupted Power Supply (UPS) for the Center for Applied Research and Innovation in Supply Chain-Africa (CARISCA), KNUST - AS/KNUST/GD/0055/2021

The following Three (3) out of the Four (4) companies submitted tenders with their respective prices:

| Tenderer's Name | Tender Price GH¢ |
|--|---------------------|
| 1. IPMC Limited, P.O. Box AN 7617, Accra | 14,454.80 |
| 2. Fairgreen Limited, P.O. Box GP 579, Accra | 63,841.41 |
| 3. Accu Computers Limited, P.O. Box AN 1532, Accra | 62,358.40 |

- e. S/NO. 4B: Supply and Installation of Power Equipment for the Setting Up of Wifi at the new Medical School Building, KNUST - AS/KNUST/GD/0055/2021

The following company submitted tender with its respective price:

| Tenderer's Name | Tender Price GH¢ |
|---|---------------------|
| 1. Thom Acheampong Ventures, P.O. Box 5187, Kumasi | 185,411.20 |

2.2 COMMENTS - FROM OTHER PANEL MEMBERS/TENDERERS/USER UNITS/OTHER OBSERVERS

i. There was no comment from any of the participants.

3.0 CLOSING



The meeting ended at 10.40 AM with a prayer by Mr. Augustine Aning-Kyeremeh.



**EDWARD NKETIA-ASANTE
SECRETARY**

SUBMISSION OF TENDER DOCUMENTS FOR THE TENDER OPENING ON FRIDAY, 6TH AUGUST, 2021







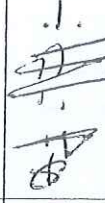

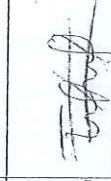

S/NO. 2: PROCUREMENT OF 1 NO. 4 X 4 CROSS COUNTRY STATION WAGON VEHICLE FOR THE TRANSPORT RESEARCH AND EDUCATION CENTRE, KNUST (TRECK).

| NO. | NAME AND TELEPHONE OF COMPANY REP. | NAME AND ADDRESS OF COMPANY | DATE & TIME OF SUBMISSION | SIGNATURE |
|-----|------------------------------------|-------------------------------|---------------------------|---|
| 1 | Akwasi Mensah 0244879080 | Vestforce Co Ltd Kumasi | 05/08/21 09:44 |  |
| 2 | Samuel Bakyee | RENOR MOTORS GHANA LIMITED | 06/08/2021 09:55am |  |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

**KWAME NKUMAH UNIVERSITY OF SCIENCE AND TECHNOLOGY
REGISTER FOR THE PURCHASE OF TENDER DOCUMENT**

| DATE | NAME OF COMPANY | NAME OF COMPANY'S REP. | SERIAL NO. | TELEPHONE NO. | SIGN |
|-----------|--------------------------------|-----------------------------------|------------|---------------|------|
| 22/07/21 | IPAC | PURITA ANA PURBA 3 4A | | 0544917244 | |
| 22/7/21 | SERVICES MATCHMASTERY 2 TRUNKS | STEPHEN RUTING | 1 | 0544123296 | |
| 22/7/21 | KOOS CONCEPT | JOSEPHUS OUISA SELVA 7,8,9 | | 0209233891 | |
| 22/7/21 | Jamfe Ventures | Samuel Opeke Ayip 10 | | 0544781293 | |
| 23/7/21 | Fargreen Ltd | Samuel Apamusah 3,4,5,10 | | 0299587303 | |
| 23/7/21 | Franktomak Com. Ltd | George Kpokpo Adbo | 7 | 0242684295 | |
| 24/07/21 | COFKONS COMPANY LTD | SARFO SAMUEL JNR 6 11A | | 0241173246 | |
| 26/07/201 | Halim System | Rhoda Akutey 6 11A | | 0549819057 | |
| 27/07/21 | FIVEL VENTURES | Kofi Ennin 6 | | 0244799017 | |
| 27/07/21 | Moblenox Logistics Ltd | Hyam P. J. - Johnson 9,11,12,17,8 | | 0248728879 | |

**KWAME NKUMAH UNIVERSITY OF SCIENCE AND TECHNOLOGY
REGISTER FOR THE PURCHASE OF TENDER DOCUMENT**

| DATE | NAME OF COMPANY | NAME OF COMPANY'S REP. | SERIAL NO. | TELEPHONE NO. | SIGN |
|------------|-------------------------------------|---------------------------|------------|---------------|---|
| 28/07/2021 | RONOR MOTORS GITAMA LIMITED | SAMUEL BARKETE | 1, 2 | 0541647888 |  |
| 28/07/2021 | Vestertime Company Limited | James Mills-Oboeng | 1, 2 | 0548477824 |  |
| 30/07/2021 | Acou-Computers LTD | Justice Asare | 3, 4, 25 | 0521539588 |  |
| 2/08/2021 | Labehem Lstel | Seffeh Bueche Kichstey | 11, B | 0244222761 |  |
| 2/08/21 | Centre-Focus Limited | Nana Osei Tutu | 11A & 11 B | 0244278105 |  |
| 3/08/21 | PERFECT BUSINESS SERVICES | FRANCIS ATANKAMAH | 3 & 4A | 0244272530 |  |
| 3/08/21 | THOUGHTS VENTURES | THOMAS ADZADZADZE | 4B, 6, 12 | 0247976506 |  |
| 6/8/21 | Adidiagye Enterprise | Elnis Adu | 8 | 0244980920 |  |
| 10/8/21 | Peggeet Engineering Company Limited | Mba Timestey | 6 | 02446429643 |  |
| 18/8/21 | Guemum Supply and Trading LTD. | Karikari Chari Ty | 11A/11B | 02446408098 |  |



Kwame Nkrumah University of Science and Technology, Kumasi

PROCUREMENT NOTICE

NATIONAL COMPETITIVE TENDERING (NCT)



1. The Kwame Nkrumah University of Science & Technology intends to apply part of its Budgetary Allocation to fund eligible payments under the contract for the supply of the under listed items:

2. The Kwame Nkrumah University of Science & Technology invites sealed tenders from eligible Tenderers for the procurement of the above items.

An eligible Tenderer in the Public Procurement shall possess the following documents:

- Certificate of Incorporation (Renewal Mandate required);
- Certificate to Commence Business;
- Valid Tax Clearance Certificate;
- VAT Registration Certificate;
- Valid SSNIT Clearance Certificate; and
- Valid Public Procurement Authority's Suppliers Registration Certificate.

Tendering will be conducted through the National Competitive Tendering (NCT) procedures as specified in the Public Procurement Act, 2003 (Act 663) as amended and in the Guidelines of the Public Procurement Authority of the Republic of Ghana.

3. Interested eligible Tenderers may obtain further information from the Procurement Office, KNUST, Kumasi and inspect the Tender Documents at the same Office from 8:00am to 4:00pm each day, starting from Monday, 19th July, 2021.

4. A copy of the complete set of tender documents could be purchased at a non-refundable fee of GH¢200.00 each. The payment of the fees shall be made in the name of the tenderer to the following bank account:

Name of Bank: GCB Bank (KNUST Branch)
 Account Name: KNUST Production Unit
 Account Number: 6031130000971

5. Complete sets of Tender Documents in English may be purchased by interested Tenderers on the submission of a written application and the original copy of the Bank's Receipt to the Director of Procurement, Procurement Office, KNUST, Kumasi.

6. The Completed Sealed Tenders shall be delivered to the tender box at the address below on or before the time and date specified in the above table. All Tenders shall be valid for a period of 150 days after the deadline of tender submission.

7. Pre-Tendering Conference Meeting shall come off on Friday, 30th July, 2021 at 10:00am prompt, at the Procurement Office Conference Room, KNUST. All prospective Tenderers are encouraged to participate to enhance their responsiveness and competitiveness.

8. Late tenders shall be rejected. Tenders will be opened in the presence of the Tenderers' representatives, who choose to attend the meeting at the address below on the date and time in the above table. All tenders shall be accompanied by appropriate Tender Security indicated in the above table or Tender Securing Declaration as stated in the Tender Data Sheet.

Great Hall Conference Room
 Kwame Nkrumah University of Science and Technology (KNUST), Kumasi, Ghana.
 Telephone: +233-(0)322-060-437

| S/NO | CONTRACT PACKAGE NAME AND NUMBER | QUANTITY | TENDER SECURITY | DATE AND TIME OF SUBMISSION | |
|------|---|----------|-----------------|--|--|
| 1 | AS/KNUST/GD/0008/2021 Procurement of 3 No. 30 Seater Buses for the School of Medicine and Dentistry, Faculty of Allied Health Sciences and Students Representative Council, KNUST. | 3 No. | GH¢30,000.00 | Friday, 6 th August, 2021 10:00 a.m. | |
| 2 | AS/KNUST/GD/0082/2021 Procurement of 1 No. 4 X 4 Cross Country Station Wagon Vehicle for the Transport Research and Education Centre, KNUST (TRECK). | 1 No. | GH¢10,000.00 | | |
| 3 | AS/KNUST/GD/0019/2021 Procurement of 35 No. Desktop Computers for the Center for Applied Research and Innovation in Supply Chain-Africa (CARISCA), KNUST. | 35 No. | GH¢5,000.00 | | |
| 4A | AS/KNUST/GD/0055/2021 Procurement of 35 No. Uninterrupted Power Supply (UPS) for the Center for Applied Research and Innovation in Supply Chain-Africa (CARISCA), KNUST. | 35 No. | GH¢3,000.00 | | |
| 4B | AS/KNUST/GD/0055/2021 Supply and Installation of Power Equipment for the Installation of WIFI at the New Medical School Building, KNUST. | Various | GH¢5,000.00 | | |
| 5 | AS/KNUST/GD/0049/2021 Supply and Installation of Materials for the Installation of WIFI at the New Medical School Building, KNUST. | Various | GH¢12,000.00 | | |
| 6 | AS/KNUST/GD/0005/2021 Procurement of 34 No. Air-Conditioners for the Expansion of E-Learning Infrastructure at the Institute of Distance Learning, KNUST. | 34 No. | GH¢4,000.00 | | |
| 7 | AS/KNUST/GD/0065/2021 Procurement of Working Tools for the Environmental Quality Unit, KNUST. | Various | GH¢3,000.00 | | Friday, 13 th August, 2021 10:00 a.m. |
| 8 | AS/KNUST/GD/0013/2021 Procurement of Various Fumigation and Cleaning Disinfectants for the Environmental Quality Unit, KNUST. | Various | GH¢5,000.00 | | |
| 9 | AS/KNUST/GD/0060/2021 Procurement of Various Protective Clothing for the Environmental Quality Unit, KNUST. | Various | GH¢5,000.00 | | Friday, 20 th August, 2021 10:00 a.m. |
| 10 | AS/KNUST/GD/0021/2021 Procurement of Armoured Cables for the Installation of Electrical Distribution Power Pillar at the College of Science, KNUST. | Various | GH¢5,000.00 | | |
| 11A | AS/KNUST/GD/0074/2021 Supply and Installation of Modular Cold Room Ultra Box with Refrigeration Unit at the Department of Food Science and Technology, KNUST. | Various | GH¢5,000.00 | | |
| 11B | AS/KNUST/GD/0074/2021 Supply and Installation of 1 No. Industrial Oven with 304 Food Grade Stainless Steel Interior at the Department of Food Science and Technology, KNUST. | 1 No. | GH¢4,000.00 | Friday, 20 th August, 2021 10:00 a.m. | |
| 12 | AS/KNUST/GD/0067/2021 Procurement of Construction Equipment for the Maintenance and Essential Services Organisation, KNUST. | Various | GH¢5,000.00 | | |

REGISTRAR